

MINUTES OF THE REGULAR MEETING OF THE
LOUISIANA PROFESSIONAL ENGINEERING
AND LAND SURVEYING BOARD
9643 BROOKLINE AVENUE, SUITE 121
BATON ROUGE, LOUISIANA 70809-1433
July 18, 2016

At 8:00 a.m. on July 18, 2016, John W. "Billy" Moore, P.E. called the meeting to order at the Board's office in Baton Rouge, Louisiana, with the following members present:

John W. "Billy" Moore, P.E.	Chairman
Kevin E. Crosby, P.E., P.L.S.	Vice Chairman
Terry J. Huval, P.E.	Secretary

Christopher P. Knotts, P.E.
Paul N. Hale, Jr., Ph.D., P.E.
Alan D. Krouse, P.E.
Thomas R. Carroll, III, P.E., P.L.S.
Charles G. Coyle, III, P.L.S.
Jeffrey A. Pike, P.E.

Also present: Donna D. Sentell, Executive Director
Richard L. Savoie, Jr., P.E., Deputy Executive Director
Tyson Ducote, Director of Enforcement
Joe H. Harman, P.E., Technical Support Staff
William Hyatt, Board Investigator
D. Scott Landry, Board Attorney
Bill Tripoli, Board Staff

Not present David L. Patterson, P.L.S.
D. Scott Phillips, P.E., P.L.S.

The invocation was led by Mr. Huval and pledge was led by Dr. Hale.

The Board unanimously approved the motion made by Mr. Huval, seconded by Mr. Carroll, to accept the July 18, 2016 proposed Call and Agenda for the Meeting.

Public comment time was recognized by Chairman Moore. Mr. Wilfred Fontenot, P.L.S. made some remarks about his service on the Board and was recognized.

The Board unanimously approved the motion made by Mr. Carroll, seconded by Mr. Krouse, to approve the Minutes from the May 16, 2016 Board meeting.

The Board unanimously approved the motion made by Mr. Knotts, seconded by Dr. Hale, to schedule the Board's next regular meeting for September 19-20, 2016.

The Board approved the motion by Mr. Crosby, seconded by Mr. Huval, with Mr. Coyle, Dr. Hale, Mr. Huval, Mr. Crosby, Mr. Knotts, Mr. Carroll and Mr. Pike for and Mr. Krouse against, to request Emeritus Status with NCEES for Mr. Fontenot.

Compliance and Enforcement

Case # 2014-6 – Mr. Ducote reported on an unlicensed firm which offered to practice engineering and used the words "engineer", "engineering" and modifications or derivatives thereof in describing itself, its business activities, its services and its employees without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,500
2. Costs of \$2,739.10
3. Cease and desist
4. Immediately take documented corrective action to stop its third-party associates from using the words "engineer", "engineering" or any modification or derivative thereof in referring to, describing or promoting the respondent or its unlicensed employees in Louisiana when such use comes to its attention
5. Publication on the Board's website and in the Journal with name
6. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Phillips, Mr. Knotts and Dr. Hale, to approve the signed consent order. The name of the respondent is **Cost Segregation Services, Inc.**

Case # 2015-5 – Mr. Ducote reported on an unlicensed individual who offered to practice engineering and used the words “engineer”, “engineering” and modifications or derivatives thereof in describing himself, his business activities, his services and his employees without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,500
2. Costs of \$2,740.44
3. Cease and desist
4. Immediately take documented corrective action to stop his and his firm’s third-party associates from using the words “engineer”, “engineering” or any modification or derivative thereof in referring to, describing or promoting respondent or his firm or their unlicensed employees in Louisiana when such use comes to his and his firm’s attention
5. Publication on the Board’s website and in the Journal with name
6. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Phillips, Mr. Knotts and Dr. Hale, to approve the signed consent order. The name of the respondent is **James G. Shreve.**

Case # 2015-66 – Mr. Ducote reported on an unlicensed firm which practiced and offered to practice engineering and used the word “engineering” in its name and in conjunction with its business without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$3,000
2. Costs of \$348.29
3. Publication on the Board’s website and in the Journal with name
4. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Phillips, Dr. Hale and Mr. Huval, to approve the signed consent order. The name of the respondent is **Jedson Engineering, Inc.**

Case # 2015-75 – Mr. Ducote reported on a professional engineer who aided or assisted another person in violating the laws and/or rules of the Board. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$500
2. Costs of \$333.29
3. Louisiana Laws and Rules Quiz
4. Louisiana Professionalism and Ethics Quiz
5. Publication on the Board’s website and in the Journal with name
6. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Phillips, Dr. Hale and Mr. Huval, to approve the signed consent order. The name of the respondent is **Thomas L. Pounds, III, P.E.**

Chairman Moore charged the Enforcement Committee with reviewing and recommending a process for collecting enforcement costs for Board member’s time on a quarterly, semi-annual, or annual basis.

The Board recessed at 10:15 a.m. and resumed at 10:35 a.m.

Committee Reports

Firm Licensure Committee

Mr. Krouse presented the inquiry from Balar Associates, Inc. concerning the death of its only land surveying supervising professional and only professional land surveyor (Joe Ed Roach, P.E., P.L.S.) The Board unanimously approved the motion made by the Firm Licensure Committee to allow the firm to continue as a professional land surveying firm under the following circumstances:

1 1. For the period from July 18, 2016 to November 15, 2016, the firm
2 will be permitted to have land surveying supervising professionals who are
3 not employees or owners of the firm. However, the firm and the land
4 surveying supervising professionals so designated during said period must
5 comply with all requirements of the Board's laws and rules, except those that
6 require supervising professionals to be a full-time employee or a part-time
7 employee/owner.

8
9 2. The firm has designated Johnnie A. Craig, P.E., P.L.S. to serve as the
10 firm's land surveying supervising professional for said period from July 18,
11 2016 to November 15, 2016, and he has agreed to serve in such role.

12
13 3. Beginning November 16, 2016, the firm will be required to have
14 land surveying supervising professionals who comply with all requirements of
15 the Board's laws and rules, including those that require supervising
16 professionals to be a full-time employee or a part-time employee/owner. If
17 the firm fails to do so, the firm's professional land surveying license will no
18 longer be active and it will not be allowed to practice or offer to practice land
19 surveying in Louisiana.

20
21 4. At all times (before, during and after said period from July 18,
22 2016 to November 15, 2016), any land surveying services provided by the
23 firm in Louisiana must be performed by or under the responsible charge of a
24 Louisiana-licensed professional land surveyor.

25
26 Chairman Moore charged the Firm Licensure Committee with developing and
27 recommending a Board policy or rule change to address requests such as the one by
28 Balar Associates, Inc. in the future.

29 30 **Liaison and Law Review Committee**

31
32 Mr. Knotts presented the report for the Liaison and Law Review Committee.

33
34 The Board unanimously approved the motion made by the Liaison and Law Review
35 Committee to approve the following ruling on ACEC/L's Petition for Declaratory Order
36 and Ruling:

37 38 39 **RULING ON PETITION FOR DECLARATORY ORDER**

40 1.

41 On March 7, 2016, American Council of Engineering Companies of
42 Louisiana, Inc. ("Petitioner") filed with the Louisiana Professional Engineering
43 and Land Surveying Board (the "Board") a petition for declaratory order and
44 ruling pursuant to LAC Title 46:LXI§727.

45 2.

46 Petitioner seeks a declaratory order as to whether the Board's licensure
47 laws and rules prohibit a professional engineer from submitting monetary
48 cost information in connection with a procurement of engineering services by
49 a governmental entity in Louisiana prior to the professional engineer's
50 selection based upon qualifications.

51 3.

52 La. R.S. 37:681 provides, in pertinent part, as follows:

53 In order to safeguard life, health, and property and to promote the
54 public welfare, any individual in either public or private capacity, or
55 foreign or domestic firm, practicing or offering to practice professional
56 engineering or professional land surveying, shall be required to submit
57 evidence that he is qualified to so practice and shall be licensed as
58 hereinafter provided. . . .

59 4.

60 La. R.S. 37:682(12)(a) provides as follows:

61 "Practice of engineering" shall mean responsible professional service
62 which may include consultation, investigation, evaluation, planning,
63 designing, or inspection of construction in connection with any public
64 or private utilities, structures, machines, equipment, processes, works,
65 or projects wherein the public welfare or the safeguarding of life,
66 health, and property is concerned or involved, when such professional
67 service requires the application of engineering principles and the
68 interpretation of engineering data.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68

5.
La. R.S. 37:682(15) provides as follows:
"Responsible professional services" shall mean the technical responsibility, control, and direction of the investigation, design, or construction of engineering service or work requiring initiative, engineering ability, and its use of independent judgment.

6.
La. R.S. 37:698(A) provides as follows:
The board shall have the power to take disciplinary action against any licensee or certificate holder found by the board to be guilty of any of the following acts or offenses:

(1) Any fraud, deceit, material misstatement, or perjury or the giving of any false or forged evidence in applying for a license or certificate, or in taking any examination, or in applying for any renewal license or certificate provided for in this Chapter.

(2) Any fraud, deceit, gross negligence, material misrepresentation, gross incompetence, or gross misconduct in the practice of engineering or land surveying.

(3) Conviction of a felony or of any crime of moral turpitude or entry of a plea of guilty or nolo contendere to a felony charge or to a crime of moral turpitude under the laws of the United States or any state, territory, or district of the United States.

(4) Conviction of any crime or entry of a plea of guilty or nolo contendere to any criminal charge an element of which is fraud or which arises out of such person's practice of engineering or land surveying.

(5) Conviction of any civil or criminal violation of, or entry of a plea of guilty or nolo contendere to any criminal charge under the Louisiana Campaign Finance Disclosure Act or any other campaign finance and/or practices laws of the state of Louisiana, the United States, or any state, territory, or district of the United States.

(6) Violation of any provision of this Chapter or any rules or regulations adopted and promulgated by the board.

(7) The refusal of the licensing authority of another state, territory, or district of the United States to issue or renew a license, permit, or certificate to practice engineering or land surveying, or the revocation, suspension, or any other disciplinary action imposed on a license, permit, or certificate issued by such licensing authority, on grounds other than nonpayment of a licensure fee, or a finding by such licensing authority that a person has engaged in the unlicensed practice of engineering or land surveying, provided that the reason for the action taken by the other licensing authority was recognized by the Louisiana board as a ground for disciplinary action at the time the action was taken.

(8) Providing false testimony before the board.

(9) Using a seal or stamp or engaging in any other act constituting the practice of engineering or land surveying, or violating any order or terms of probation imposed by the board, at a time when his license or certificate is suspended or revoked, or at a time when his license or certificate has been expired for more than ninety days, or at a time when he is in retired or inactive status as a board licensee.

(10) Failure to provide, within thirty calendar days of receipt of notice by certified mail, information or documents requested by the board relating to any alleged violation of this Chapter.

(11) The use of any advertising or solicitation which is false or misleading.

(12) Aiding or assisting another person in violating any provision of this Chapter or any rule or regulation adopted and promulgated by the board.

(13) Knowingly making or signing false statements, certificates, or affidavits in connection with the practice of engineering or land surveying.

(14) Declaration of insanity or incompetence by a court of competent jurisdiction.

(15) Presenting or attempting to use as one's own the license, certificate, seal, or stamp of another person.

(16) Using or attempting to use an expired, inactive, retired, or revoked license or certificate.

1 (17) Falsely impersonating any other licensee or certificate
2 holder of like or different name.

3 (18) Practicing or offering to practice engineering or land
4 surveying when not qualified.

5 (19) Violation of or noncompliance with any order, ruling, or
6 decision of the board.

7 7.

8 LAC Title 46:LXI§101 provides, in pertinent part, as follows:

9 In order to safeguard life, health and property, and to promote the
10 public welfare, any individual in either public or private capacity, or
11 foreign or domestic firm, practicing or offering to practice professional
12 engineering or professional land surveying, shall be required to submit
13 evidence that he/she is qualified to so practice and shall be licensed
14 with the board. . . .

15 8.

16 LAC Title 46:LXI§2501(A), (B) and (C) provide as follows:

17 A. In order to safeguard life, health and property, to promote the
18 public welfare, and to establish and maintain a high standard of
19 integrity and practice, the following rules of professional conduct shall
20 be binding on every licensee. These rules of professional conduct deal
21 primarily with the relationship between licensees and the public, and
22 should not be construed as a substitute for codes of ethics of the
23 various professional and technical societies.

24 B. All licensees under the licensure law are charged with having
25 knowledge of the existence of these rules of professional conduct, and
26 shall be deemed to be familiar with their provisions and to understand
27 them.

28 C. In this Chapter, the term *licensee* shall mean any professional
29 engineer, professional land surveyor, engineer intern, land surveyor
30 intern, or firm holding a license or certificate issued by this board.

31 9.

32 LAC Title 46:LXI§2503(A) and (B) provide as follows:

33 A. Licensees shall hold paramount the safety, health, property and
34 welfare of the public in the performance of their professional duties.

35 B. Licensees shall at all times recognize that their primary obligation
36 is to protect the safety, health, property, and welfare of the public. If
37 their professional judgment is overruled by nontechnical authority,
38 they will clearly point out the consequences, notifying the proper
39 authority of any observed conditions which endanger public safety,
40 health, property and welfare.

41 10.

42 LAC Title 46:LXI§2509(A) provides as follows:

43 Licensees shall avoid improper solicitation of professional
44 employment or services.

45 11.

46 La. R.S. 38:2318.1, which is titled "Louisiana 'No Bidding of Design
47 Professional Services' policy", provides as follows:

48 A. It is the policy of the state of Louisiana, its political subdivisions,
49 and agencies to select providers of design professional services on the
50 basis of competence and qualifications for a fair and reasonable price.
51 Neither the state nor any of its political subdivisions or agencies may
52 select providers of design services wherein price or price-related
53 information is a factor in the selection.

54 B. However, the provisions of this Section shall have no effect on and
55 shall not supersede any contract permitted pursuant to the provisions
56 of Chapter 1 of Title 48 of the Louisiana Revised Statutes of 1950
57 relating to the authority for the Department of Transportation and
58 Development to enter into design-build contracts and the authority of
59 the Louisiana Transportation Authority to enter into public-private
60 partnership contracts, R.S. 38:85, 2225.2.1, or 2225.2.2 relating to the
61 authority for certain political subdivisions to enter into design-build
62 contracts, or R.S. 34:3523, relating to any port project that a notice of
63 intent is advertised for in accordance with R.S. 34:3523, prior to
64 December 31, 2015.

65 C. It is the policy of the state of Louisiana that all records, as defined in
66 R.S. 44:1(A)(2)(a), involved or dealing with the selection of design
67 professional services shall be open to the public in accord with the
68 intent of Louisiana Constitution Article XII, Section 3, and R.S. 44:31.

1 **ORDER**

2 After due consideration of the petition for declaratory order and ruling filed
3 by Petitioner and after discussion by the Board during its meeting on July 18,
4 2016:

5 **IT IS THE RULING** of the Board that:

6 12.

7 La. R.S. 38:2318.1 prohibits the state of Louisiana and its political
8 subdivisions and agencies from selecting providers of design professional
9 services wherein price or price-related information is a factor in the selection.

10 13.

11 The prohibitions contained in La. R.S. 38:2318.1 are directed towards the
12 state of Louisiana and its political subdivisions and agencies, not towards
13 professional engineers.

14 14.

15 The Board cannot enforce La. R.S. 38:2318.1 against professional
16 engineers.

17 15.

18 The Board's licensure laws and rules do not prohibit a professional
19 engineer from submitting monetary cost information in connection with a
20 procurement of engineering services by the state of Louisiana or its political
21 subdivisions or agencies prior to the professional engineer's selection based
22 upon qualifications.

23 16.

24 The Board cannot take disciplinary action against a professional engineer
25 who submits monetary cost information in connection with a procurement of
26 engineering services by the state of Louisiana or its political subdivisions or
27 agencies prior to the professional engineer's selection based upon
28 qualifications.

29
30 The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr.
31 Carroll, to address the Land Surveying Committee report at this time.

32 **Land Surveying Committee**

33
34
35 Mr. Crosby presented the report for the Land Surveying Committee.

36
37 Mr. Crosby stated that the Land Surveying Committee would like to accept the
38 proposal from LSPS for them to administer the Fall 2016 Louisiana Laws of Land
39 Surveying examination on October 14 at Baton Rouge Community College at a cost of
40 \$25 per examinee.

41
42 After discussion, the Board approved the motion made by Dr. Hale, seconded by Mr.
43 Krouse, with Dr. Hale, Mr. Krouse, Mr. Coyle, Mr. Carroll, Mr. Huval and Mr. Pike for
44 and Mr. Crosby against, for the Board to administer the Fall 2016 Louisiana Laws of
45 Land Surveying examination itself in the Board office in October 2016.

46
47 Mr. Coyle exited the meeting at 12:15 p.m.

48
49 The Board recessed at 12:25 p.m. and resumed at 1:20 p.m.

50
51 The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr.
52 Knotts, for the Board to administer the Fall 2016 Louisiana Laws of Land Surveying
53 examination on Friday, October 14, in two groups (in-state and out-of-state
54 applicants), at a cost of \$100 per examinee.

55
56 The Board unanimously approved the motion made by Dr. Hale, seconded by Mr.
57 Huval, to propose to LSPS that, until a new Agreement for Examination Services
58 between the Board and LSPS for the period from July 1, 2016 to June 30, 2017 can be
59 finalized and submitted for approval to the state, the parties temporarily continue
60 operating under all of the same terms and conditions as the 2015-16 agreement,
61 except as otherwise specified in a letter agreement. LSPS would receive \$5,000 for
62 preparing, assembling, distributing and scoring the Fall 2016 Louisiana Laws of Land
63 Surveying examination, while the Board would be responsible for
64 administering/proctoring the exam.

65
66 Chairman Moore requested that Mr. Landry research the question of the ownership of
67 the Louisiana Laws of Land Surveying examination.
68

Liaison and Law Review Committee (continued)

Mr. Ducote reported on the additional request received from Express Oil Change, L.L.C. regarding its desire to use the name "Tire Engineers" in its trade name in Louisiana.

After discussion, the Board unanimously approved the motion made by Mr. Huval, seconded by Mr. Carroll, to revise stipulation #2 in the Board's original response to Express Oil Change, L.L.C. dated June 2, 2016 to read as follows:

EOC either **(a)** uses the name "Tire Engineers" in its trade name in Louisiana in conjunction with its company name of "Express Oil Change" and only in the context of providing tire and automotive repair and maintenance services or **(b)** uses the name "Tire Engineers" in its trade name in Louisiana in conjunction with additional text referencing tire or automotive repair/maintenance services (such as the text contained in United States Patent and Trademark Office Registration No. 4,566,952 dated July 15, 2014) and only in the context of providing tire and automotive repair and maintenance services.

Mr. Knotts presented the Petition for Declaratory Order and Ruling received from Tecnicas Reunidas Louisiana LLC.

Mr. Huval exited the meeting at 2:00 p.m.

After discussion, the Board unanimously approved the motion made by Mr. Crosby, seconded by Mr. Knotts, to treat TR Louisiana, L.L.C.'s Petition for Declaratory Order and Ruling as a rule change request and to deny the request, but to advise the petitioner that the Board will study the matters addressed in the petition.

Mr. Knotts presented the suggested amendments to Rule 1315.

After discussion, the Board unanimously approved the motion made by the Liaison and Law Review Committee to amend Rule 1315 to read as follows:

§1315. Re-Examinations

A. Except as otherwise provided in Subsections B and C, an individual who fails an examination is eligible to apply to retake the examination. A request for re-examination must be submitted in writing prior to the deadline for scheduling of the examination.

B. After an individual has failed a principles and practice of engineering examination, principles and practice of land surveying examination or Louisiana laws of land surveying examination in any and all jurisdictions for the seventh time, he/she is no longer eligible for licensure.

C. After an individual has failed a principles and practice of engineering examination, principles and practice of land surveying examination or Louisiana laws of land surveying examination, he/she may be required to appear before the board, or a committee of the board, for an oral interview/oral examination.

Chairman Moore charged the Liaison and Law Review Committee with reviewing Rule 2701 (relating to preliminary work and standard design plans) and making a recommendation to the Board regarding any possible amendments.

Chairman Moore charged the Education/Accreditation Committee with reviewing Rule 901(A)(1) and (2) and Rule 1105 and making a recommendation to the Board regarding any possible amendments.

Chairman Moore charged the Education/Accreditation Committee with determining what is a "related science" (as that term is used in La. R.S. 37:693(B)(1)(b) and Rule 901(A)(2)) and making a recommendation to the Board regarding a list of college degrees which would be acceptable "related science" degrees.

Applications

Application Appeals

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Dr. Hale, to affirm the reviewing committee's decision to *disapprove* the application of Amal K. **Dutta** for licensure as a professional engineer by comity based on insufficient education.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Mr. Huval, to affirm the reviewing committee's decision to *disapprove* the application of William P. **Markentell** for licensure as a professional engineer by comity based on insufficient education.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Mr. Carroll, to affirm the reviewing committee's decision to *disapprove* the application of Robert M. **Spiewak** for licensure as a professional engineer by comity based on insufficient education.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Mr. Krouse, to affirm the reviewing committee's decision to *disapprove* the application of Kelly F. **Sprague** for licensure as a professional naval architect or marine engineer based on insufficient experience.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Mr. Krouse, to affirm the reviewing committee's decision to *disapprove* the application of Deirdre A. **Burley** for licensure as a professional naval architect or marine engineer based on insufficient experience.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Dr. Hale, to affirm the reviewing committee's decision to *conditionally approve* the application of Carlos **Valenzuela**, Jr. for licensure as a professional engineer by comity based on his acceptance of and agreement to the following four stipulations:

- His professional engineer license will be placed on probation for a period of two years from his date of licensure;
- During the probation period, he must immediately report any criminal charges or arrests to the Board;
- If he reports a criminal charge or arrest to the Board, his professional engineer license will be immediately suspended until the matter can be reviewed by the Board at a regular Board meeting. Upon review, the Board will immediately either end the suspension or revoke his professional engineer license without the necessity of any further administrative proceedings; and
- If the Board learns of any criminal charges or arrests not reported by him, his professional engineer license will be immediately revoked without the necessity of any further administrative proceedings.

The Board unanimously approved the motion made by the reviewing committee, comprised of Mr. Knotts and Dr. Hale, to affirm the reviewing committee's decision to *disapprove* the application of George F. **Segre Quilichini** for certification as an engineer intern based on character and reputation. The applicant will be requested to not reapply until at least April 2017.

Chairman Moore charged the Education/Accreditation Committee with reviewing Canadian Engineering Accreditation Board (CEAB) accredited schools and the need for credential evaluations for applicants with an engineering degree from a CEAB-accredited school and making a recommendation to the Board.

Committee Reports (continued)

Finance Committee

Mr. Krouse presented the report for the Finance Committee.

The Board unanimously approved the motion made by the Finance Committee to renew the certificate of deposit at Home Bank when it matures on July 20, 2016.

1 The Board unanimously approved the motion made by the Finance Committee to
2 renew the certificate of deposit at Chase Bank when it matures on August 24, 2016.

3
4 The Board unanimously approved the motion made by the Finance Committee to
5 approve the financial report as presented.
6

7 **Closing Business**

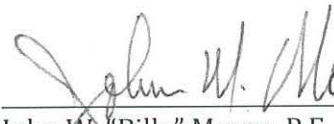
8
9 The Board unanimously approved the motion made by Mr. Krouse, seconded by Mr.
10 Knotts, to approve all committee recommendations and actions.

11
12 The Board unanimously approved the motion made by Mr. Carroll, seconded by Mr.
13 Krouse, to acknowledge and confirm all licenses and certificates issued by the Board.
14

15 The Board unanimously approved the motion made by Mr. Krouse, seconded by Dr.
16 Hale, to approve all Board expenses.

17
18 The Board unanimously approved the motion made by Mr. Crosby, seconded by Mr.
19 Carroll, to adjourn.

20
21 The meeting adjourned at 4:10 p.m. on Monday, July 18, 2016.
22

23
24 
25 _____
26 John W. "Billy" Moore, P.E.
27 Chairman
28



Terry J. Huval, P.E.
Secretary