

MINUTES OF THE REGULAR MEETING OF THE  
LOUISIANA PROFESSIONAL ENGINEERING  
AND LAND SURVEYING BOARD  
8550 UNITED PLAZA BOULEVARD, SUITE 903  
BATON ROUGE, LOUISIANA 70809-1433  
June 16, 2025

At 9:00 a.m. on June 16, 2025, Byron D. Racca, P.E. called the meeting to order at the Board's office in Baton Rouge, Louisiana, with the following members present:

Byron D. Racca, P.E.	Chairman
Linda H. Bergeron, P.E.	Vice Chairman
James H. Chustz, Jr., P.L.S.	Secretary
Janice P. Williams, P.E.	Treasurer
Vijaya Gopu, Ph.D., P.E.	
Gordon E. Nelson, P.E.	
Susan H. Richard, P.E.	
Byron E. Trust, P.E.	
Robert L. Wolfe, P.E., P.L.S.	
Connie P. Betts, P.E.	

Absent: Reginald L. Jeter, P.E.

Also present: Donna D. Sentell, Executive Director  
Cheron Seaman, Deputy Executive Director  
Joe Harman, P.E., Technical Advisor  
David Patterson, P.L.S., Technical Advisor  
D. Scott Landry, Board Attorney  
Bill Tripoli, IT Director  
Carlos Morgan, Staff  
Morgan Georgetown, Staff  
Keri Caines, Staff  
Darcie Holliday, Staff

Ms. Richard led the invocation, and the pledge was led by Mr. Trust.

Chairman Racca acknowledged public comment time and introduced the newest Board enforcement staff members, Keri Caines and Darcie Holliday.

The Board unanimously approved the motion made by Dr. Gopu, seconded by Mr. Trust, to approve the June 16, 2025 proposed Call and Agenda for the meeting.

The Board unanimously approved the motion made by Mr. Nelson, seconded by Ms. Bergeron, to approve the minutes from the March 31, 2025 Board meeting.

### **Compliance and Enforcement**

**Case # 2024-30** – Ms. Georgetown reported on an unlicensed firm which practiced and/or offered to practice engineering without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,500
2. Costs of \$1,281.49
3. Publication on the Board's website and in the Journal with name
4. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu and Mr. Nelson, to approve the signed consent order. The name of the respondent is **Falati Consulting, LLC**.

**Case # 2024-31** – Ms. Georgetown reported on a professional engineer who (a) sealed, signed or issued engineering documents not prepared by the licensee or under his responsible charge, (b) was engaged to complete, correct, revise or add to the engineering work of another licensee or other related design professionals but failed to provide written notice of his engagement to the other licensee or other related design professional within five business days and failed to include a notation in his

work product which described the work done by the licensee now in responsible charge and (c) aided or assisted another person in violating the laws and/or rules of the Board. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$2,000
2. Costs of \$2,562.98
3. Louisiana Laws & Rules Quiz
4. Louisiana Professionalism & Ethics Quiz
5. Immediate suspension of license if fail to comply with any portion of consent order, with suspension continuing until compliance
6. Publication on the Board's website and in the Journal with name
7. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu and Mr. Nelson, to approve the signed consent order. The name of the respondent is **Matthew J. Falati, P.E.**

**Case # 2024-57** – Ms. Georgetown reported on a professional engineer who committed fraud, deceit, material misstatement or perjury, or the giving of any false or forged evidence, in applying for a renewal license with the Board. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Revocation of his Louisiana professional engineer license
2. Immediate cease and desist from practicing and offering to practice engineering in Louisiana
3. Surrender of his Louisiana professional engineer certificate of licensure and seal
4. Prohibition from requesting reissuance of his revoked Louisiana professional engineer license for at least three years
5. Publication on the Board's website and in the Journal with name
6. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu and Mr. Nelson, to approve the signed consent order. The name of the respondent is **Zeyn B. Uzman, P.E.**

**Case # 2024-70** – Ms. Georgetown reported on an unlicensed firm which practiced and/or offered to practice engineering without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$3,000
2. Costs of \$223.45
3. Publication on the Board's website and in the Board's official Journal identifying Respondent by name.
4. Report to NCEES identifying Respondent by name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu, and Mr. Chustz to approve the signed consent order. The name of the respondent is **Dos Santos International, LLC.**

**Case # 2024-81** – Ms. Georgetown reported on licensed firm who failed to designate a supervising professional who is qualified to perform land surveying services. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$3,750;
2. Costs of \$495.68;
3. Cease and desist using the words "land surveying" or derivative thereof in firm name;
4. Cease and desist practicing or offering to practice land surveying in Louisiana;
5. Amend its certificate of authority and apply for a firm name change with LAPELS;
6. Publication on the Board's website and in the Board's official Journal identifying Respondent by name; and

7. Report to NCEES identifying Respondent by name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Mr. Wolfe, and Mr. Trust, to approve the signed consent order. The name of the respondent is **C.P.S. Engineering and Land Surveying, Inc.**

**Case # 2024-86** – Ms. Georgetown reported on an unlicensed firm which practiced and/or offered to practice land surveying and used the words “land surveyor”, “land surveying” or a modification or derivative thereof in a person’s name or form of business or activity without proper licensure. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,500
2. Costs of \$777.10
3. Publication on the Board’s website and in the Journal with name
4. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu and Mr. Chustz, to approve the signed consent order. The name of the respondent is **Kelly Land Surveying, L.L.C.**

**Case # 2024-87** – Ms. Georgetown reported on a professional land surveyor who aided or assisted another person in violating the laws and/or rules of the Board. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,500
2. Costs of \$777.10
3. Louisiana Laws & Rules Quiz
4. Louisiana Professionalism & Ethics Quiz
5. Immediate suspension of license if fail to comply with any portion of consent order, with suspension continuing until compliance
6. Publication on the Board’s website and in the Journal with name
7. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Ms. Williams, Dr. Gopu and Mr. Chustz, to approve the signed consent order. The name of the respondent is **Lawrence O. Kelly, P.L.S.**

Ms. Caines and Ms. Holliday exited the meeting at 9:23 a.m.

## **Committee Reports**

### **Laws and Rules Committee**

Mr. Landry presented the Petition for Declaratory Order and Ruling filed by Deven M. O’Rourke, P.E. After discussion, the Board unanimously approved the motion made by Mr. Nelson, seconded by Mr. Trust, to approve the following ruling on Mr. O’Rourke’s Petition for Declaratory Order and Ruling:

#### **RULING ON PETITION FOR DECLARATORY ORDER**

1.

On or about April 3, 2025, Deven M. O’Rourke, P.E. (“Petitioner”) filed with the Louisiana Professional Engineering and Land Surveying Board (the “Board”) a petition for declaratory order and ruling pursuant to LAC Title 46:LXI\$727.

2.

Petitioner seeks a declaratory order as to whether a professional engineer who was in responsible charge of the underlying engineering work for a utility scale solar project facility in Washington Parish, Louisiana (and sealed the original engineering design drawings for the facility) can also seal compiled engineering as-built record drawings of the same facility when required to do so by a Washington Parish ordinance.

3.

La. R.S. 37:682(13) defines the "practice of engineering" as follows:

(a) "Practice of engineering" shall mean responsible professional service which may include consultation, investigation, evaluation, planning, designing, or inspection of construction in connection with any public or private utilities, structures, machines, equipment, processes, works, or projects wherein the public welfare or the safeguarding of life, health, and property is concerned or involved, when such professional service requires the application of engineering principles and the interpretation of engineering data.

(b) A person shall be construed to practice or offer to practice engineering: who practices in any discipline of the profession of engineering; or who, by verbal claim, sign, advertisement, letterhead, card, or in any other way represents himself to be a professional engineer; or who represents himself as able to perform; or who does perform any engineering service or work or any other professional service designated by the practitioner or recognized by educational authorities as engineering. The practice of engineering shall not include the work ordinarily performed by a person who himself operates or maintains machinery or equipment.

4.

La. R.S. 37:682(16) defines "responsible professional services" as follows:

"Responsible professional services" shall mean the technical responsibility, control, and direction of the investigation, design, or construction of engineering service or work requiring initiative, engineering ability, and its use of independent judgment.

5.

La. R.S. 37:682(15) defines "responsible charge" as follows:

"Responsible charge" shall mean the direct control and personal supervision of engineering or land surveying service or work, as the case may be.

6.

LAC Title 46:LXI§2503(C) and (D) state as follows:

C. Licensees shall approve and seal only those documents which are safe for public life, health, property, and welfare, which are complete and accurate, which are in conformity with accepted engineering and land surveying standards or practice, and which conform to applicable laws and ordinances.

1. Licensees shall comply fully with Chapter 27 (Use of Seals).

2. Except as permitted by §2701.A.3.b.ii, licensees shall not seal the work of or take the professional responsibility for any documents related to engineering or land surveying not performed by the licensee or under their responsible charge.

3. Licensees shall not accept the responsibility for, nor review, revise, sign, or seal documents when such documents are begun by persons not properly licensed; or do any other act to enable anyone to evade the requirements of the licensure law.

D. Licensees shall submit to a client only that work prepared by the licensee or under their responsible charge; however, licensees, as third parties, may complete, correct, revise, or add to the work of another licensee or other related design professional, if allowed by Louisiana law, when engaged to do so by a client, provided:

1. the client furnishes the documentation of all such work submitted to him/her by the previous licensees or other related design professionals;

2. the previous licensees or other related design professionals are notified in writing by the licensee of the engagement referred to herein within five business days of acceptance of the engagement; and

3. all work completed, corrected, revised, or added to shall contain a notation describing the work done by the licensee now in responsible charge, shall have the seal and signature of the licensee affixed thereto, shall contain the date of execution, and shall become the responsibility of the licensee.

7.

LAC Title 46:LXI§2505(C) states as follows:

Licensees shall not affix their signatures or seals to any documents dealing with subject matters in which they lack competence, nor to any such document not prepared by them or under their responsible charge. Responsible charge requires a licensee to have client contact, provide internal and external financial control, oversee training of subordinates, and exercise control and supervision over all job requirements to include research, planning, design, field supervision and work product review. A licensee shall not contract with a non-licensed individual to provide these professional services. Other types of research, such as land title searches and material testing, may be contracted to a non-licensed individual, provided the licensee reviews the work. Licensees may affix their seal, signature and date to documents depicting the work of two or more licensees or other related design professionals provided that a note under the seal designates the specific subject matter for which each is responsible

8.

LAC Title 46:LXI§2701(A)(3) states as follows:

3. Seal Responsibility

a. The application of the licensee's seal, signature, and date shall constitute certification that the work thereon was done by the licensee or under his/her responsible charge. The licensee shall be personally and professionally responsible and accountable for the care, custody, control and use of his/her seal, professional signature and identification. A seal which has been lost, misplaced or stolen shall, upon discovery of its loss, be reported immediately to the board by the licensee. The board may invalidate the license number of said licensee, if it deems this necessary, and issue another license number to the licensee.

b. Responsible Charge

i. Documents will be deemed to have been prepared under the responsible charge of a licensee only when:

(a). the client or any public or governmental agency requesting preparation of such documents makes the request directly to the licensee or the licensee's employee as long as the employee works in the licensee's place(s) of business;

(b). the licensee supervises the initial preparation of the documents and has continued input into their preparation prior to their completion;

(c). the licensee reviews the final documents; and

(d). the licensee has the authority to and does make any necessary and appropriate changes to the final documents:

(i). if the documents are prepared outside the licensee's office, the licensee shall maintain all evidence of the licensee's responsible charge including correspondence, time records, check prints, telephone logs, site visit logs, research done for project, calculations, changes, and all written agreements with any persons preparing the documents outside of the licensee's office;

(ii). a licensee failing to maintain documentation of the items set forth above, when such are applicable, shall be considered to be in violation of R.S. 37:698(A)(6), and the licensee shall be subject to disciplinary action as set forth in the licensure law.

ii. No licensee shall affix his/her seal or signature to documents developed by others not under his/her responsible charge, except:

(a). in the case of an individual Louisiana professional engineer checking and taking the professional responsibility for the work of an engineer who is not licensed in this state but is properly licensed in the jurisdiction of origin of such work, the Louisiana professional engineer shall completely check and have responsible charge of the work. Such responsible charge shall include possession of the sealed, signed and dated reproducible drawings, with complete sealed, signed and dated calculations indicating all changes;

(b). certification of standard plans which were initially prepared, sealed and signed by an engineer who is not licensed in this state but is properly licensed in the jurisdiction of origin of such plans. Such plans may then be reviewed by a Louisiana professional engineer for code conformance, design adequacy, and site adaption

1 for the specific application within Louisiana. The Louisiana  
2 professional engineer assumes responsibility for such plans. The  
3 plans, which already bear the seal and signature of the engineer who  
4 is not licensed in this state but is properly licensed in the jurisdiction  
5 of origin of such plans, shall also be sealed, signed and dated by the  
6 Louisiana professional engineer who is assuming responsibility. In  
7 addition to the Louisiana professional engineer's seal, signature and  
8 date, a statement shall be included on the plans as follows:

9 "These standard plans have been properly examined by me,  
10 the undersigned Louisiana professional engineer. I have  
11 determined that these plans comply with all applicable  
12 Louisiana codes and have been properly site adapted to use in  
13 this area."

14 (c). certification of standard plans, including special  
15 details, which were initially prepared by the Department of  
16 Transportation and Development and signed and dated by such  
17 agency's chief engineer, but which are not for use on such agency's  
18 projects. Such plans may then be reviewed by another professional  
19 engineer for code conformance, design adequacy, and site adaption  
20 for the specific application. The other professional engineer assumes  
21 responsibility for such plans. The plans, which already bear the  
22 signature of the agency's chief engineer, shall be sealed, signed and  
23 dated by the other professional engineer who is assuming  
24 responsibility. In addition to the other professional engineer's seal,  
25 signature and date, a statement shall be included on the plans as  
26 follows:

27 "These standard plans have been properly examined by me,  
28 the undersigned professional engineer. I have determined  
29 that these plans comply with all applicable codes and have  
30 been properly adapted to use on this project."

31 (d). certification of single family residential design plans  
32 for conformance with applicable state and local building codes. Such  
33 plans shall be sealed, signed and dated by the professional engineer  
34 who is making such certification. In addition to the professional  
35 engineer's seal, signature and date, a statement shall be included on  
36 the plans as follows:

37 "These single family residential design plans have been  
38 properly examined by me, the undersigned professional  
39 engineer. I have determined that these plans comply with the  
40 following applicable codes for the jurisdiction in which the  
41 residence is to be located (check all that apply): ☐ structural;  
42 ☐ mechanical; ☐ electrical; ☐ plumbing."

43 9.

44 LAC Title 46:LXI\$2701(A)(4)(a)(i) through (iv) state, in part, as follows:

45 i. Professional engineers shall affix their seal, sign their name, and  
46 place the date of execution on all engineering documents that have been  
47 issued by them to a client or any public or governmental agency as  
48 completed work.

49 \* \* \*

50 iii. Drawings and Plats

51 (a). In the case of multiple sealings, the first sheet or title page of  
52 each document shall be sealed, signed and dated by the licensee(s) in  
53 responsible charge of the whole project. In addition, each other sheet shall  
54 be sealed, signed and dated by the licensee(s) in responsible charge of the  
55 work on that sheet.

56 iv. Specifications, Reports, Design Calculations and Information

57 (a). In the case of specifications, reports, design calculations and  
58 information of multiple pages, the first sheet or title page of each  
59 document shall be sealed, signed and dated by the licensee(s) in  
60 responsible charge of the whole project.

61 10.

62 LAC Title 46:LXI\$2701(A)(4)(a)(v)(a) states as follows:

63 The preparation of compiled engineering as-built record drawings is not  
64 considered to be the practice of engineering and such drawings are not  
65 required to be sealed or signed by a professional engineer. If the  
66 professional engineer was in responsible charge of the original underlying  
67 engineering work, he/she should (in lieu of a seal) include on the title page  
68 of the compiled engineering as-built record drawings a disclaimer (with  
69 date) which incorporates the following:

1 These compiled engineering as-built record drawings are a  
2 compilation of a copy of the original sealed engineering design  
3 drawings for this project, modified by addenda, change orders and  
4 information furnished by the contractor or others associated with  
5 the construction of the project. The information shown on these  
6 compiled engineering as-built record drawings that was provided  
7 by the contractor and/or others cannot be verified for accuracy or  
8 completeness. The compilation of this information does not  
9 relieve the contractor or others of responsibility for errors  
10 resulting from incorrect, incomplete or omitted data on their as-  
11 built record drawings - nor does it relieve them of responsibility  
12 for non-conformance with the original contract documents. The  
13 original sealed engineering drawings are on file in the offices of  
14 (name of professional engineer).

15 11.

16 Section 10-5 of Washington Parish Ordinance 22-707 (An Ordinance of the  
17 Washington Parish Utility Scale Solar Project Facility) defines "Facility" as  
18 follows:

19 Utility Scale Solar Project Facility: Sometimes referred to herein as  
20 "USSPF" or a "Facility", this is a solar electric power generating facility  
21 constructed on immovable property for the purpose of producing  
22 photovoltaic electricity, photovoltaic electricity and heated fluids and solar  
23 thermal electricity. The power generated is sold to power purchasers for  
24 distribution throughout the power grid.

25 12.

26 Section 10-6(q)(3) of Washington Parish Ordinance 22-707 (An  
27 Ordinance of the Washington Parish Utility Scale Solar Project Facility) states  
28 as follows:

29 Build Completion: Upon substantial completion of the construction of the  
30 Facility, a certified as-built plan stamped by a professional engineer  
31 licensed in Louisiana shall be submitted to the Permit Office for review,  
32 which shall clearly show the as-built Facility, including any and all as-built  
33 construction, concealed or buried conduit, utilities, etc. The Permit Office  
34 must approve the as-built plan prior to the Permit Office's final inspection  
35 of the Facility. Once approved, the owner or operator shall file the as-built  
36 plan in the Washington Parish mortgage records and the Permit Office  
37 shall maintain a copy of the as-built plan on file for three (3) years after  
38 the Facility has completed the decommissioning process.

#### 39 ORDER

40  
41  
42 After due consideration of the petition for declaratory order and ruling filed  
43 by Petitioner and after discussion by the Board during its meeting on June 16,  
44 2025:

45 **IT IS THE RULING** of the Board that:

46 13.

47 A professional engineer who was in responsible charge of the underlying  
48 engineering work for a utility scale solar project facility in Washington Parish,  
49 Louisiana (and sealed the original engineering design drawings for the  
50 facility) is permitted to seal compiled engineering as-built record drawings of  
51 the same facility if:

52 (a) the compiled engineering as-built record drawings are prepared  
53 under the responsible charge of the professional engineer;

54 (b) the professional engineer is required by a Washington Parish  
55 ordinance to seal such compiled engineering as-built record drawings; and

56 (c) the professional engineer includes on the title page of the compiled  
57 engineering as-built record drawings a disclaimer (with date) which  
58 incorporates the following:

59 These compiled engineering as-built record drawings are a compilation  
60 of a copy of the original sealed engineering design drawings for this  
61 project, modified by addenda, change orders and information furnished  
62 by the contractor or others associated with the construction of the  
63 project. The information shown on these compiled engineering as-built  
64 record drawings that was provided by the contractor and/or others  
65 cannot be verified for accuracy or completeness. The compilation of this  
66 information does not relieve the contractor or others of responsibility for  
67 errors resulting from incorrect, incomplete or omitted data on their as-  
68 built record drawings - nor does it relieve them of responsibility for non-  
69 conformance with the original contract documents. The original sealed

1 engineering drawings are on file in the offices of (name of professional  
2 engineer).

3  
4  
5 Chairman Racca presented the Laws and Rules Committee's proposed revisions to  
6 Rules 701, 703, 707 and 709. After discussion, the Board unanimously approved the  
7 motion made by Mr. Nelson, seconded by Dr. Gopu, to amend Rules 701, 703, 707 and  
8 709 as follows:  
9

10 **§701. Board Nominations**

11 A. - B.2. ...

12 C. An examination will be made of the anticipated vacancies scheduled to  
13 occur during each new administrative year because of expiration of terms of  
14 appointment, as published in the roster of board members, and the  
15 appropriate nominating organization shall be soon notified, along with the  
16 official interpretation of the practice areas of engineering represented, as well  
17 as a priority listing of the desired practice areas requested to be considered.

18 D. ...  
19

20 **§703. Compensation and Expenses**

21 A. - A.2. ...

22 B. Reimbursement of Transportation Expenses

23 1. Expenses for transportation by personally-owned vehicles shall be  
24 reimbursed at the mileage rate specified by the Louisiana Division of  
25 Administration's travel policy. Reimbursement shall be on the basis of the most  
26 direct route. The traveler shall be required to pay all of the operating expenses  
27 of the vehicle.

28 B.2. - C. ...  
29

30 **§707. Board Organization**

31 A. - B. ...

32 C. Date of Elections. The election of board officers shall take place not later  
33 than at the board's first meeting of the calendar year. In the event that an  
34 officer cannot complete his/her term, an election in order to fill the unexpired  
35 term shall be scheduled at the earliest practical regular or special meeting.

36 D. Duties

37 D.1. - D.2. ...

38 3. Secretary. The secretary shall:

39 a. sign, with the chairman, certificates, the issuance of which shall have  
40 been authorized by resolution of the board;

41 b. sign the minutes of the board meetings after approval of the  
42 minutes by the board

43 D.4. ...

44 E. Committees. The board may establish standing committees, including but  
45 not limited to the following: executive committee, engineering committees, land  
46 surveying committee, engineer intern committee, laws and rules committee,  
47 education credential evaluation review committee, finance committee,  
48 nominations and awards committee, complaint review committees, continuing  
49 professional development committee, firm licensure committee, and  
50 enforcement committee. The board may also establish ad hoc committees from  
51 time-to-time as necessary.

52 E.1. - E.6. ...

53 7. Education Credential Evaluation Review Committee. The chairman of  
54 the board shall appoint an education credential evaluation review committee  
55 composed of not less than two board members. The education credential  
56 evaluation review committee shall review education credential evaluations of  
57 applicants for licensure or certification.

58 E.8. - E.13. ...  
59

60 **§709. Executive Director**

61 A. - B. ...

62 C. Duties of the Executive Director. The executive director shall:

63 C.1. - C.12. ...

64 13. employ and supervise the work of all employees essential to the work  
65 of the board, but only on approval of the executive committee and in  
66 accordance with the provisions of the licensure law;

67 C.14. - C.23. ...

68 24. assist in the legislative audit made of all receipts and disbursements at  
69 the close of each fiscal year by a certified public accountant;



- 1                   25. assist the chairman with planning and compiling the agenda for each  
2 regular and special meeting of the board; and  
3                   26. be the official custodian of the records of the board and of the seal of  
4 the board and ensure that the seal of the board is affixed to all appropriate  
5 documents.  
6

7 Mr. Trust discussed the use of artificial intelligence and the potential for staff training  
8 to enhance its integration into Board processes. The focus should include matters  
9 related to training, correspondence, regulatory compliance and the legal advantages  
10 and disadvantages.  
11

12 Following the discussion, Chairman Racca appointed the following Board members to  
13 a new Artificial Intelligence Ad Hoc Committee: Mr. Trust (chair), Mr. Chustz, Dr.  
14 Gopu, Ms. Richard and Mr. Wolfe. Chairman Racca asked the committee to provide an  
15 update to the Board at the August meeting.  
16

17 The Board recessed at 10:20 a.m. and resumed at 10:36 a.m.  
18

### 19 Continuing Professional Development Committee

20  
21 Ms. Williams presented the report from the Continuing Professional Development  
22 Committee. After discussion, the Board unanimously approved the motion made by  
23 the Continuing Professional Development Committee for the Board to conduct CPD  
24 audits of 100 randomly-selected P.E. and P.L.S. licensees in active status who are in  
25 the fall 2025 renewal cycle.  
26

### 27 Applications

28  
29 The Board discussed the application of Chris D. Rutland for licensure as a professional  
30 land surveyor by examination. After discussion, the Board unanimously approved the  
31 motion made by Mr. Jeter, seconded by Mr. Chustz, to *approve* Mr. Rutland to take the  
32 Louisiana Laws of Land Surveying Exam.  
33

34  
35 The Board discussed the application of Hassan Qureshi for licensure as a professional  
36 engineer by comity. After discussion, the Board unanimously approved the motion  
37 made by Dr. Gopu, seconded by Ms. Bergeron, to *disapprove* the application based on  
38 not satisfying the experience requirements of the Board.  
39

40 Mr. Landry exited the meeting at 12:10 p.m.  
41

### 42 Committee Reports (continued)

#### 43 Finance Committee

44  
45 Ms. Williams presented the financial report for FY 24-25. After discussion, the Board  
46 unanimously approved the motion made by the Finance Committee to accept the  
47 year-to-date budget for FY 24-25 as presented.  
48

#### 49 Old Business/New Business

50  
51 The Board reviewed plans for the NCEES Annual Meeting, to be held on August 19-22,  
52 2025, in New Orleans, Louisiana. Following discussion, the Board unanimously  
53 approved the motion made by Ms. Richard, seconded by Ms. Betts, to allocate \$4,000  
54 for the purchase of delegate gifts promoting Louisiana.  
55

56  
57 The Board recessed at 12:27 p.m. for lunch and resumed at 1:00 p.m.  
58

59  
60 At 1:01 p.m., the Board unanimously approved the motion made by Ms. Betts,  
61 seconded by Ms. Williams, to enter into executive session to discuss personnel  
62 matters.  
63

64 At 1:50 p.m., the Board unanimously approved the motion made by Mr. Trust,  
65 seconded by Ms. Richard, to exit the executive session.  
66  
67

Closing Business

The Board unanimously approved the motion made by Ms. Williams, seconded by Ms. Bergeron, to approve all committee recommendations and actions.


The Board unanimously approved the motion made by Ms. Williams, seconded by Ms. Betts, to establish a new Human Resources Ad Hoc Committee. Chairman Racca appointed the following Board members to the committee: Ms. Williams (Chair), Dr. Gopu, Mr. Nelson and Mr. Trust.

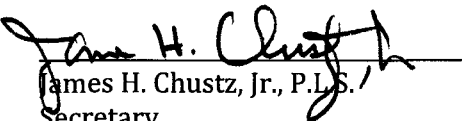
The Board unanimously approved the motion made by Mr. Nelson, seconded by Mr. Chustz, to acknowledge and confirm all licenses and certificates issued and renewed since the last Board meeting.

The Board unanimously approved the motion made by Ms. Betts, seconded by Dr. Gopu, to approve all Board expenses.

The Board unanimously approved the motion made by Mr. Chustz, seconded by Dr. Gopu, to adjourn.

The meeting adjourned at 2:13 p.m. on June 16, 2025.

  
Byron D. Racca, P.E.  
Chairman

  
James H. Chustz, Jr., P.L.S.  
Secretary